**Email Subject:** Save the Date: IACBE Region X Fall Regional Assembly Conference

Dear Region X,

We are excited to announce the upcoming IACBE Region X – NAME fall Regional Assembly Conference meeting, scheduled to take place on DATE(S) in LOCATION this year. We want to ensure you mark your calendars for this important event.

**Key Details**

* Date: DATE
* Time: TIME
* Location: VENUE, ADDRESS (CITY, STATE, ZIP CODE)
* Theme: INSERT
* Agenda: BRIEF OVERVIEW OF TOPICS COVERED

The IACBE’s fall regional assembly conference meetings have a small-group camaraderie, and they are an excellent opportunity to come together, discuss best practices in business education, and present research. Your presence and participation are vital as we work together to advance academic quality in business programs through evidence-based accreditation.

Additional information, including the detailed agenda, will be provided in the coming months, and the event registration page will open on DATE. For now, please save the date, and we look forward to seeing you in LOCATION.

Warm regards,

[Your Name]

[Your Position]

[Contact Information]

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