***To be completed for any faculty member not considered as Academically or Professionally Qualified to teach a subject area.***

Provide additional information as applicable. To strengthen the explanation, provide a narrative justification under “Other” for any/all reasons. Supporting evidence must be included on the individual’s curriculum vitae and made available for site team review. Copy and paste the table into this same document for each subject area where justification for this instructor is needed.

|  |  |
| --- | --- |
| Subject Area of Instruction: |  |
| Degree Level of Instruction: |  |
|  | Additional Education (provide all earned degrees with subject area) |
|  |
|  | Professional Certifications / Experience (list of relevant certifications) |
|  |
|  | Other Scholarly Activities (list relevant scholarly activities) |
|  |
|  | Teaching Experience (provide list of courses taught and years of experience with each) |
| Course/Subject | Years Teaching | Course/Subject | Years Teaching |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Other (provide narrative explanation of all applicable professional experience, scholarly activities, and any additional information that supports qualification to teach the subject area) |
|  |