

**CALL FOR PROPOSALS**

The theme for the 2020 Annual Conference and Assembly Meeting Westin Galleria in Dallas, Texas, USA is Experiential Learning: From Lecture to Real World. In line with this theme, the IACBE is soliciting proposals for conference presentations on a wide range of topics relating to experiential learning in business and management education.

**NEW THIS YEAR – IACBE-Peregrine Leadership Institute Best Paper Award**

The author of the selected paper will receive an invitation to attend a 2-day leadership development workshop presented by the Peregrine Leadership Institute in Gillette Wyoming during the subsequent 12-month period that includes $1,500 for travel reimbursement.

See below for details regarding the Best Paper Award.

All proposals for presentations will be peer-reviewed for acceptance. (Proposals for poster presentations will not be peer reviewed).

In 2020 IACBE will be structuring the presentation schedule around two “tracks” related to the topic of the presentation. Presentations that fit into one of the “tracks” will be given preference over other topics.

**Business and Management Education track presentations** should be designed to share best practices and innovative teaching techniques to improve student learning. The intended audience is full-time and part-time/adjunct faculty. Presentations could be general, applying to any business discipline, or they could be specific, applying to only one discipline.

For Example:

* Best practices for using PowerPoint in the Classroom (general)
* Teaching Accounting to Non-Accounting Students (specific discipline)

**Experiential Learning track presentations** should be designed to share best practices related to experiential learning, both inside and outside the classroom. The intended audience is deans, program chairs, directors, and faculty.

For Example:

* Using outside experiences to prepare students for the workplace
* Linking classroom activities with real-world experiences

The IACBE welcomes proposals for presentations in other areas relating to best practices and excellence in business education, but preference will be given to presentations that follow the above guidelines.

**Conference Proposal Submission Guidelines**

**Presentations – Peer-Reviewed**

Suggested presentation types:

* One- or two-person presentation
* Presentation with roundtables
* Panel Presentations (limit to three panel members and a moderator)
1. All proposals for conference presentations must include the following elements:
* **Proposer:** The name(s) and affiliation(s) of presenter(s) on a separate page so that it can be removed when the documents are given to the reviewers
* **Statement of Topic:** Title of the presentation
* **Track:** From list provided above
* **Description:** A Short Description of the Presentation (no more than 75 words)
* **Summary:** A Summary of the presentation (minimum 500 words)
* **Outline:** Outline of the Presentation (demonstrate the flow of the presentation)
* **References:** (if applicable)
* **Audio-visual needs** (**Note**: Internet access **WILL NOT BE AVAILABLE** in the concurrent session rooms. Therefore, all resources needed for presentations should be loaded on flash drives.)
1. Concurrent session presentations should be designed to last for forty minutes, which includes the time for questions and answers.

**Presentations should not have been previously published or presented. Exceptions will be made for presentations that were a part of a panel at a previous IACBE meeting or given at an IACBE regional meeting**.

**Submission Deadline**

The deadline for submission is December 6, 2019. Individuals who submit proposals will be notified in December regarding acceptance decisions for inclusion in the ACAM program.

**Submission Format**

All proposals must be submitted electronically as email attachments in MSWord format to: publications@iacbe.org

**Submission Guidelines: IACBE-Peregrine Leadership Institute Best Paper Award**

To be considered for the Best Paper Award, authors must submit a completed paper that is aligned with the 2020 ACAM theme in one of the two tracks described above. The paper must not have been previously published. The topic must be submitted as a conference presentation by December 6, 2019. The completed paper must be submitted for review by January 31, 2020. The award will be presented by Peregrine Global Services during the IACBE Annual Banquet on April 2, 2020. For additional information and complete paper submission guideline go to <https://iacbe.org/news/journal-for-advancing-business-education/> or contact Dr. Phyllis Okrepkie.