

**IACBE Board of Directors Meeting**

**April 19, 2017**

**Annual Conference and Assembly Meeting – San Francisco, California, USA**

**Minutes**

1. **Meeting Time and Location**

The second of the spring 2017 meetings of the IACBE Board of Directors was held on April 19, 2017, during the Annual Conference and Assembly Meeting in San Francisco, California, USA.

1. **Agenda Presented**

The Board Book and agenda were provided to everyone via Dropbox.

1. **Call to Order and Attendance**

A: Call to Order:

The meeting was called to order by the Board Chair, Ann Tuttle, at 1:30 p.m. in the Market Street room of the Hilton Parc 55 Hotel.

B: Recording of Attendance:

Roll was taken and attendance was recorded as follows:

*Officers of the Board:*

Chair: Ann Tuttle 🗹 Present 🞎 Absent

Vice Chair: Fred Chilson 🗹 Present 🞎 Absent

Secretary: Jorge Cardenas 🞏 Present 🗹 Absent

Treasurer: David Turi 🗹 Present 🞎 Absent

Past Chair: Clara Munson 🗹 Present 🞏 Absent

*Regional Directors:*

Region 1: Edward French 🗹 Present 🞏 Absent

Region 2: Heather Pfleger 🗹 Present 🞏 Absent

Region 3: Chip Mason 🗹 Present 🞎 Absent

Region 4: Pamela Imperato 🗹 Present 🞏 Absent

Region 5: Rebecca Murdock 🗹 Present 🞏 Absent

Region 6: Patsy Parker 🗹 Present 🞏 Absent

Region 7: Hallie Neupert 🗹 Present 🞏 Absent

Region 8: Susan Silverstone 🗹 Present 🞎 Absent

Region 9: Khalifa Sbih 🞎 Present 🗹 Absent

Region 10: V. J. Byra Reddy 🞎 Present 🗹 Absent

Region 11: Carlos Villatoro 🗹 Present 🞎 Absent

*At-Large Directors:*

Patricia Cowherd 🗹 Present 🞎 Absent

Carol Williams 🞏 Present 🗹 Absent

*Public Members:*

Dominique Bert 🗹 Present 🞎 Absent

Phil Bussey 🞏 Present 🗹 Absent

Les Crall 🗹 Present 🞎 Absent

*Ex-Officio Members:*

Dennis Gash, President 🗹 Present 🞎 Absent

*Others:*

Okeleke Nzeogwu 🗹 Present 🞏 Absent

1. **Review and Revisions of Agenda**

No additions or deletions were offered. The Chair made a motion to approve the agenda and the motion was seconded. Motion passed.

1. **Location, Date, and Time for Fall Meeting of the Board**

The President proposed that we hold a virtual meeting on Wednesday, November 1, 2017, from 10:00am until 1:00pm Central time (11:00am ET, 8:00am PST, 5:00pm in Europe). Ann Tuttle called for a motion to approve the proposed time. A motion was made and seconded. Motion passed.

1. **Board of Director Committees**

The Chair led a review of the committees of the Board of Directors, noting that as a result of changes in the Board, membership of these committees would need to be reviewed and revised as needed:

1. Audit Committee – David Turi (chair), Les Crall, Ed French, and Dennis Gash (ex-officio)
2. Awards Committee – Patricia Cowherd (chair), Lynn Wilson, Patsy Parker, Chip Mason, and Dennis Gash (ex-officio)
3. Bylaws Committee – Hallie Neupert (chair), Phil Bussey, Jeff Reed, and Dennis Gash (ex-officio). Brenda Canning will be asked to join this committee.
4. Executive Committee – Ann Tuttle (chair), Fred Chilson, Jorge Cardenas, David Turi, Clara Munson, and Dennis Gash (ex-officio)
5. Membership Development Committee – Susan Silverstone (chair), V.J. Byra Reddy, Carlos Villatoro, Dominique Bert, and Dennis Gash (ex-officio). A member will be added from each region in the future, and Susan Silverstone volunteered to coordinate this effort.
6. Strategic Planning Committee – Dominique Bert (chair), Ann Tuttle, Fred Chilson, Clara Munson, David Turi, Rebecca Murdock, Ed French, and Dennis Gash (ex-officio). The strategic planning committee will add more people at a later date.
7. Nominating Committee for Board of Directors – Ann Tuttle (chair), Fred Chilson (vice-chair), Clara Munson, and Dennis Gash (ex-officio)
8. Nominating Committee for Board of Commissioners – Ann Tuttle (chair), Patrick Hafford (vice-chair), Patricia Cowherd, Chip Mason, and Dennis Gash (ex-officio)

A motion was made and seconded to approve the new composition of the committees. Motion passed.

1. **Other Business of the Board**

The Chair asked if there was any new business for the board.

1. Lotus Educational Group - The Chair informed the board that the Executive Committee would meet with the Lotus Education Group on April 20, 2017, to discuss a possible partnership with IACBE to introduce accreditation to China. Les Crall noted that China’s system of education is different than the system in the U.S. The President clarified the premise of the Lotus Education Group (LEG) and stated that the LEG would like to discuss funding initiatives. Dominique Bert stressed the importance of having Chinese government approval of LEG. The Chair responded that the LEG already has a relationship with the Ministry of Higher Education in China. A report will be presented to the full board regarding this possible opportunity.
2. Conference surveys - Carlos Villatoro noted that the concurrent presentations for this year’s conference were not very good. He requested surveys be made available requesting feedback about the conference in general as well as evaluations for the individual presentations. The President said it was too late to do it for the current conference, but that headquarters could certainly do such a survey for future conferences. The Chair made a motion to create a survey that attendees can complete after each session. Motion seconded. Motion passed.
3. **Summary Report on Future Annual Conferences and Assembly Meetings**

The President informed the board that the IACBE staff would begin looking at possible sites for the 2020 conference soon. The board questioned the timing of the conference during the year and noted that having the conference in April/May is challenging. Many responded that the earlier the conference is held in April, the better likelihood that they can attend. The board requested a possible site on the East Coast for the 2020 conference.

1. **Call for Motion to Adjourn**

A motion was made and seconded to adjourn the meeting. Motion passed. The meeting was formally adjourned.

**Respectfully Submitted by Dr. David Turi, Acting Treasurer, filling in as Recording Secretary**