



IACBE Board of Commissioners Meeting

April 16-17

Astor Crowne Plaza Hotel

New Orleans, LA USA

Minutes

Preliminary Business

1. Call to Order

The meeting was called to order by the Chair, Dr. Laurie Yates, on Tuesday, April 15 at 9:00 am (CST).

2. Attendance

Commissioners:

Calnan, Kerry	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Fuller, Lynda	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Hafford, Patrick	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Hatton, Mark	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Herseeth, Todd	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kovacs, Katalin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kuechler, Linda	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Reiss, Michelle	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Sautner, Rhoda	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Yates, Laurie: Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Staff:

Okrepkie, Phyllis	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Collins, Ted	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Guests:

Canning, Brenda	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mosley-Matchett, J.D.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Schroeder, Scott	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

3. Approval of Agenda Changes

None.

4. Approval of Minutes

December 5-7, 2017

January 27, 2018

February 14, 2018

Moved and seconded to approve the minutes. Motion passed following discussion.

5. IACBE Staff Update

Dr. Okrepkie provided an update on office staff restructuring to shift responsibilities as Jackie D. will no longer oversee the annual conference.

Information was also shared on the new format for the Self-Study and OAP workshops which have been combined into a single, two-day workshop.

Commissioners were encouraged to attend the Meet the Commissioners Roundtable and New Member Roundtable at the conference.

First-Time Accreditation Reviews

The relevant accreditation principles were read prior to discussion of the compliance with the principles to ensure that the review related appropriately to compliance with the principles.

School		Expires	IQAR due
Cologne Business School	accredit with no notes, two observations (4.4, 6.3) and four commendations (5.2, 6.4, 7.3, 8.2)	4-31-25	11-1-22
Fisher College	Accredit with one note (8.1), one observation (6.1) and no commendations.	4-31-25	11-1-22

Reaffirmation of Accreditation Reviews

The relevant accreditation principles were read prior to discussion of the compliance with the principles to ensure that the review related appropriately to compliance with the principles.

School		Expires	IQAR due
Bellevue University	Accredit with one note (1.1). Collect data and measure revised goals and report back; submit alumni survey form; results by Nov. 1, 2019.	12-31-23	11-1-20
Capitol Tech	Accredit with no notes, no observations, one commendation (6.4).	12-31-23	11-1-20
Charleston Southern	Accredit with two notes (4A) (3.1 for one major); 2 observations (5.1, 6.1); no commendations.	12-31-24	11-1-21

Spalding	Accredit with one observation (7.3) and to commendations (exceptional prp and execution of SS/Site visit).	4-30-25	11-1-22
Univ. of Mary	Accredit with one note (1.1 with Sept. 15, 2018 deadline and new set of results by Nov. 1, 2019); no observations and two comm (6.4, 9.1).	12-31-24	11-1-21

Accounting Accreditation Reviews

None.

Candidacy Reviews

School		Expires	IQAR due
Rhode Island	Approved		N/A
York College	Approved	4-30-2023	N/A

New Program Reviews

None

Previously-Deferred Actions

The relevant accreditation principles were read prior to discussion of the compliance with the principles to ensure that the review related appropriately to compliance with the principles.

School		Expires	IQAR due
Bryan College	Accredit with four notes (1.1, 3.6, 5.1, 7.6), one observation (3.2), and no comms.	12-31-23	11-1-20

Other Accreditation Actions

None.

Extension Requests

School		Expires
Campbellsville	Approved to April 30, 2019 with \$500 extension fee.	4-30-19
Girne American University	One year extension approved	12-31-19
Point Park	One year extension approved	12-31-20
Robert Morris	One year extension approved	12-31-20
Universidad Politecnica de Puerto Rico	Denied	
Salve Regina	One year extension approved	12-31-19
Ursuline	One year extension approved	12-31-20
Note Extensions		

North Park University	Approved	
Hampton University	Approved	
Franklin University	Approved	

Other Business

24. Decision Review

The commissioners reviewed their accreditation decisions using a grid showing the distribution of notes and observations both vertically (across principles) and horizontally (across institutions) to help ensure consistency of their decisions.

After review, the commissioners found their decisions to be fair, balanced, and consistent.

It was moved and seconded to accept their decisions as originally determined.

Motion passed following discussion.

25. Post-Review Evaluation of BOC Policies and Procedures

See item 27, below.

26. Third-Party Complaint

Point Park: The commissioners requested that the complainant submit more detailed explanation of which faculty/credentials/programs were being challenged. Response to be made within 14 days.

Decision on complaint tabled to July meeting.

27. Review Changes to BOC Policy Procedures Manual

Board members submitted a list of items to be revised in the manual that will be updated by staff and brought back the board for final approval.

The BOC requested that "recommendations" in letters continue to be in one list but be tied to principles (similar to commendations) where feasible.

28. Review Policies and Procedures for New Program Accreditation

The commissioners requested that the new form include (a) an acknowledgment that the school is in compliance with other programs at time of submittal, and (b) a comment area to allow for further explanation and/or any outstanding notes. Moved, seconded and approved with these changes.

29. Review Site Visitor Performance and Reports

The commissioners reviewed the form and noted that comments at the end are very helpful to the BOC and should be encouraged. A request was made to add a Likert-type scale the BOC review form to rate the site team report/members including issues/concerns.

30. Process for Adding New Location or a New Partner

The commissioners noted that IACBE accredits programs, not sites. Staff was directed to simplify the list of approved programs for schools to list the approved programs and followed by “these programs are accredited at any of the following sites” rather than listing all of the sites next to each approved program.

31. School Located in “Dangerous” Areas

Discussion was held regarding the importance to our mission in helping to establish schools in areas of great need. The commissioners recommended that “virtual” visits may be appropriate to grant “interim” or similar accreditation if (1) site team members can be physically together at a safe location with a representative from the school (e.g. in an adjoining country); (2) the site team members can connect virtually to the actual site with representatives at the site and; (3) all other international rules still apply.

The commissioners agreed that staff should notify the school in Afghanistan that a plan will be devised at the July meeting to pilot such a visit for their programs.

32. Public Disclosure Compliance Report

Staff continues to work on compliance for the required report to CHEA and will have a full report for the December meeting after the November 1 annual reporting deadline for IACBE schools has passed.

33. Note Compliance Report

- a. Discussion noting some are up to 5 years out since note. See chart in Dropbox.
- b. Motion to approve all greens as shown in chart. Second. Approved.
- c. Motion on Indus Business Academy to approve as recommended. Second. Approved.
- d. Alaska Pacific: Move to put on probation. Second. Discussion: Ted to reach out to “new” contact require them to submit revised OAP to get it removed. Deadline of May 30. Motion carried.
- e. Motion to move ISEG to suspension if not in compliance by May 31, 2018. Second. Approved.
- f. Stamford: move to put on probation with May 31, 2018 deadline to get it done or BOC will review for suspension. Second, approved.
- g. SBS: motion to move to probation if not cleared by 4/30/18. Second. Approved.
- h. Motion to put Keystone on probation. Second. Approved.
- i. Hampton: move to probation if not all cleared by May 31. Second, approved.
- j. Cairn: move to put on probation now. Second, approved

- 184 k. Wilmington. Motion put on probation, req. mentoring visit by staff by Sept. 30 and clear
185 notes by October for presentation at December meeting. Friendly amendment to delete
186 “by staff”. Second and approved as amended.
187 l. Holy Cross: Moved to place on prob if not cleared by April 30. Second, approved.
188 m. Univ. of Sioux Falls. Cleared
189 n. Medaille: Cleared.
190

191 **34. Member Input**
192

193 In reviewing the KLO’s it has been suggested that the words “high-performing” be removed from the
194 Bachelor-level Team measurement. Moved, second, approved.
195

196 **35. July/December 2018 Meetings**

197 The July meeting will be in Minneapolis July 10-11 at the Marriott Courtyard Bloomington-Mall of
198 America.

199 The December meeting is planned for December 4-6 as it will likely require 2 ½-3 days. Tentative site is
200 Herzing University (Orlando, FL area) pending availability.

201 **36. 2019 and 2020 ACAMS**

202 The 2019 ACAM will be in Las Vegas, NV, USA April 9-12 at Caesars Palace.

203 The 2020 ACAM will be held in Dallas, Texas USA March 30-April 2 at the Westin Galleria.

204 **Motion to adjourn at 5:00 p.m. on April 17. Second, approved.**