



April 10, 2020

Dr. Keith Williamson
Dean of Business and Technology
Fitchburg State University
Business Administration Department
160 Pearl Street
Fitchburg, MA 01420

Dear Dr. Williamson:

The IACBE Board of Commissioners met March 30-31, 2020 to consider your request for the accreditation of the business programs offered by the Business Administration Department at Fitchburg State University. I am pleased to report that the Board of Commissioners approved your request and granted specialized accreditation to the business program(s) as identified below, accompanied by the following note(s) and observation(s).

Organizational and Programmatic Profile:

For each business program included in the accreditation review provide a copy of an official student transcript or other official record of program completion on which the degree or program name appears.

Notes

Notes are an indicator that while the program is in compliance with the Principles, additional monitoring is warranted. The Business Administration Department is required to take action as specified below and respond to the IACBE by June 1, 2020 using the IACBE Notes Report. The reporting form can be found on our website at: www.iacbe.org/reports-note-compliance.asp.

Principle 5.1: Qualifications of Business Faculty

1. Please provide specific information related to which courses J. Chen has been reassigned to along with a credential portfolio for his reassigned classes.

Observations

Observations are suggestions for further quality enhancements that the Board of Commissioners believes would be helpful for you in achieving excellence in business education but are not required for compliance with the IACBE's Accreditation Principles. Action on observations is optional, and reporting is not required.

1. **The Board of Commissioners observed that the schools' website includes a specialization in Healthcare Management for the MBA program.**

As the core MBA Program is IACBE-accredited, it is a requirement that IACBE be notified within 30 days of any program changes. In order to ensure currency and consistency with the IACBE records, please complete a Report on Program Change for each addition or deletion of program specializations. Please note – notification but not approval is required for changes to specializations/concentrations of IACBE-accredited programs. The report form can be found on the IACBE website under Accreditation > Compliance > Report on Changes in Existing Programs.

Accreditation represents a continuing relationship between an institution and its accrediting organization. Specialized program accreditation by the IACBE is dependent upon your institution remaining (i) in good standing with your institutional accrediting body and (ii) in compliance with the IACBE's Accreditation Principles and Policies.

Your Period of Accreditation is: May 1, 2020 – April 30, 2027

In addition to the compliance reports due November 1 of each year, all accredited members of the IACBE are required to submit an Interim Quality Assurance Report (IQAR) during their period of accreditation. The IQAR for the Business Administration Department will be due by **November 1, 2024**. For more information on these reports, please refer to the IACBE website under Accreditation > Compliance.

The following language must be used on the Business Administration Department's homepage, linking to your IACBE status page at <https://iacbe.org/memberpdf/FitchburgStateUniversity.pdf>

The Business Administration Department at Fitchburg State University has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. For a list of accredited programs click [here](#).

If the list of accredited programs is provided in other official print publications, the following notice pertaining to your accreditation status with the IACBE must be used.

The Business Administration Department at Fitchburg State University has received specialized accreditation for the following business programs through the International Accreditation Council for Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA.

Business Programs
Master of Business Administration with specialized tracks in:
• Accounting
• Human Resource Management
• Management
Bachelor of Science in Business Administration with concentrations in:
• Accounting
• Management

- Marketing

The following locations are approved to offer the above listed business programs:

Locations	
Main Campus	160 Pearl Street, Fitchburg, MA 01420

The Department of Business Administration will be publicly recognized for achieving accreditation at the 2021 IACBE Annual Conference and Assembly Meeting on April 12-16, 2021 in Orlando, Florida. We very much look forward to seeing you there.

We encourage the business faculty in the Department of Business Administration to be actively involved in the IACBE's professional development programs and activities, including participation in the IACBE's Annual Conference and Assembly Meetings, regional conferences, and workshops, and serving as site-visit team peer reviewers.

If you have any questions or if we can be of assistance, please feel free to contact Dr. Phyllis Okrepkie at pokrepkie@iacbe.org , or 913-631-3009.

Sincerely,



Dr. Patrick Hafford, Chair
Board of Commissioners

Cc: Dr. Richard S. Lapidus, President
Alberto Cardelle, Provost and Vice President of Academic Affairs
Dr. Renee Scapparone, Associate Professor