



July 31, 2017

Dr. Delta Heath-Simpson
Chair, Business Division
Lewis-Clark State College
500 8th Avenue
Lewiston, ID 83501

Dear Dr. Heath-Simpson:

The IACBE Board of Commissioners met on July 18-20, 2017, to consider your request for the accreditation of the business programs offered by the Business Division at Lewis-Clark State College. I am pleased to report that the Board of Commissioners approved your request and granted accreditation to your business programs accompanied by the note, observations, and commendations identified below.

Notes

Notes represent areas in which the Business Division is not in full compliance with the IACBE's Accreditation Principles. The department is required to take action on the notes as specified by the IACBE Board of Commissioners, and until the issues identified in the notes have been satisfactorily addressed, the progress made in complying with the commissioners' requirements as stipulated in the notes must be reported each year to the IACBE. Each of the items requested below must be submitted to the IACBE by October 1, 2017. The reporting form for note compliance can be found on our website at: www.iacbe.org/reports-note-compliance.asp.

Principle 1.1: Outcomes Assessment

Please revise direct measure #2 to refer to the Capstone Course Project as the assessment instrument rather than the rubric.

Observations

Observations are suggestions for further quality enhancements that the Board of Commissioners believes would be helpful to the Business Division in achieving excellence in business education, but are not required for compliance with the IACBE's Accreditation Principles. Action on observations is optional, and reporting is not required.

Principle 1.1: Outcomes Assessment

The Board of Commissioners recommends that the faculty of the Business Division review the performance targets to take in to account that not all students may meet the target. As an example, you could consider determining an acceptable percentage of students to meet the target and include wording such as XX% of student will . . .

Principle 3.2: Common Professional Component

The Board of Commissioners recommends that the Business Division review the coverage of operations management and finance in the Bachelor of Arts and the Bachelor of Science in Management programs to ensure that the coverage is appropriate for students to achieve the program intended student learning outcomes.

Principle 4.5: Faculty Development

The Board of Commissioners encourages the Business Division to develop specific standards to address professional development, as it seems there may be inequities for each discipline within the division (ex: continuing education credits for accounting or law versus attending a conference have the same value). Since there are no research/publication requirements, the unit should be able to ensure professional/faculty development is actually taking place.

Principle 4.7: Summary Evaluation of Faculty

The Board of Commissioners recommends that the Business Division develop a more detailed action plan that includes specific actions, responsible party and a timeline to address the issues identified in item 2.

Principle 6.1: Financial Resources

The Board of Commissioners recommends that the Business Division review the faculty pay structure to ensure that the salaries of full-time faculty are adequate to support a high-quality learning environment consistent with the division's mission and goals.

Commendations

Commendations are findings of the Board of Commissioners in those areas in which the board believes that the Business Division is demonstrating excellent performance.

- The Board of Commissioners commends the Business Division for its leadership role on campus. Based on interviews with other units, faculty, staff and students, the Business Division is highly

respected on campus and often looked to for advice and help in assessment and other important items such as committee work.

- The Board of Commissioners commends the Business Division and the college for its excellent strategic planning process that is well integrated with all constituents and ties to budgeting decisions, mission and vision statements, and the overall general welfare of the institution.

Accreditation represents a continuing relationship between an institution and its accrediting organization. Specialized program accreditation by the IACBE is dependent upon your institution remaining (i) in good standing with your institutional accrediting body and (ii) in compliance with the IACBE’s Accreditation Principles and policies. Your accreditation is valid for a maximum of seven years, through July 2024.

All accredited members of the IACBE are required to submit an Interim Quality Assurance Report (IQAR) during their period of accreditation. The IQAR for the Business Division at Lewis-Clark State College will be due by November 1, 2021. For more information about the new reporting process, please contact IACBE headquarters.

The following notice pertaining to your accreditation status with the IACBE must be used in your official publications, including your institutional website:

The Business Division at Lewis-Clark State College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. The business programs in the following degrees at the listed locations are accredited by the IACBE:

Business Program	Locations
• Bachelor of Arts in Business Administration	Lewiston, ID; Coeur d’Alene, ID; and online
• Bachelor of Arts in Management	Lewiston, ID; Coeur d’Alene, ID; and online
• Bachelor of Science in Business Administration	Lewiston, ID; Coeur d’Alene, ID; and online
• Bachelor of Science in Management	Lewiston, ID; Coeur d’Alene, ID; and online

The Business Division at Lewis-Clark State College will be publicly recognized for achieving accreditation at the 2018 IACBE Annual Conference and Assembly Meeting on April 17-20, 2018, in New Orleans, Louisiana, USA. We very much look forward to seeing you there.

We encourage the business faculty in the Business Division to be actively involved in the IACBE’s professional development programs and activities, including participation in the IACBE’s Annual Conference and Assembly Meetings, regional conferences, and workshops, and serving as site-visit team peer reviewers.

Should you have any questions or if I can be of assistance to you, please contact me through the IACBE's headquarters office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Laurie Yates".

Dr. Laurie Yates, Chair
Board of Commissioners