



April 29, 2019

Dr. Joanne Weiss
Senior Director, Assessment and Accreditation
Aspen University
4615 E. Elwood St., Suite 100
Phoenix, AZ 85040

Dear Dr. Weiss:

The IACBE Board of Commissioners met on April 8-9, 2019 to consider the application of the School of Business and Technology at Aspen University for Accreditation status. I am pleased to report that the Board of Commissioners approved your application and granted Candidacy status effective with the date of the meeting.

The Board of Commissioners included the following note for you to address as you move forward with your Outcomes Assessment Plan:

Principle 1.1: Outcome Assessment Plan

1. Ensure that all Intended Student Learning Outcomes (ISLOs) are written in clear, measurable verbiage. For instance, ISLO #1 for the MBA states that students will be able to exhibit ethical standards; BS ISLO #4 states, "Students will be able to influence positive change through collaborative leadership within organizations using thoughtful analysis, critical thought, and applied concepts"; and ISLO #2 (MBA) states that students will develop various specific skills. This is not directly measurable.
2. The rubrics for both the undergraduate and graduate capstone projects do not list criteria for measuring the ISLOs.
3. Both capstone projects map ISLOs to the Key Learning Outcome on teams but the projects do not mention teams or include a team activity.
4. The second Intended Operational Outcome (IOO) is measured using course evaluations. This needs to be measured at the program level.

Please note that candidacy status may not exceed five years. However, under extenuating circumstances and upon written petition, an extension may be approved by the Board of Commissioners. Under no circumstance is there any guarantee that the business programs of candidates for accreditation will be accredited. This determination is made by the IACBE Board of Commissioners after a self-study is prepared and a site visit is conducted.

The link to your member status page, which contains a listing of your eligible programs, must be provided on the School of Business and Technology home page. You may use the following language on your website:

The School of Business and Technology at Aspen University has been awarded the status of Candidate for Accreditation by the International Accreditation Council for Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. For a listing of the degrees eligible for accreditation, click [here](https://iacbe.org/memberpdf/AspenUniversity.pdf). (linked to <https://iacbe.org/memberpdf/AspenUniversity.pdf>).

You may use the following notice pertaining to your accreditation status with the IACBE for other official written publications:

The School of Business and Technology at Aspen University has been awarded the status of Candidate for Accreditation by the International Accreditation Council for Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. In granting candidacy status, the IACBE has determined that the business programs in the following degrees at the listed locations are eligible for accreditation:

Business Program
Master of Business Administration with specializations in: <ul style="list-style-type: none">• Finance• Project Management• Information Management
Bachelor of Science in Business Administration
Bachelor of Science in Business Administration—Completion Program

The following locations will be included in the first-time accreditation review:

- Online

All necessary materials and instructions for the preparation of your self-study are available on the IACBE website. Please contact the IACBE headquarters office in order to determine a timeframe for the submission of your self-study and for your site visit.

Additionally, each candidate for accreditation must have at least one representative attend the IACBE Accreditation Institute within one year of beginning the self-study. This workshop can be conducted onsite at your institution as a two-day mentoring visit or your representative(s) may attend one of the workshops that are offered by the IACBE at various times and locations throughout the year. Contact the IACBE office if you believe you have already fulfilled this requirement.

Congratulations on taking this next step toward accreditation. Should you have any questions, or if I can be of assistance to you, please contact me through the IACBE headquarters office. We look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Laurie Yates".

Dr. Laurie Yates, Chair
Board of Commissioners

Cc: Dr. Cheri St. Arnauld, CAO