

Sent via email: daniel.zimmerman@aspen.edu , joanne.weiss@aspen.edu

April 29, 2024

Dr. Daniel Zimmerman
Dean
School of Business and Technology
Aspen University
1660 S. Albion Street, Suite 535
Denver, CO 80222

Dear Dr. Zimmerman:

At its April 2024 meeting, the IACBE Board of Commissioners considered your request for the accreditation of the business programs offered by the School of Business and Technology at Aspen University. I am pleased to report that the Board of Commissioners approved your request and granted first-time specialized accreditation to the business program(s) as identified in the “Business Programs” table below, accompanied by the following note(s) and observation(s).

Notes

Notes are an indicator that while the program is in compliance with the Principles, additional monitoring is warranted. The School of Business and Technology is required to take action as specified below and respond to the IACBE **no later than June 29, 2024** (unless another due date is indicated within the Note). Responses must be submitted via the online platform available on our website: www.iacbe.org/reports-note-compliance.asp. All documents must be provided in English.

Principle 2: Quality Assessment and Advancement

Provide a revised Outcomes Assessment Plan, including updated rubrics, surveys, and other assessment instruments as needed. The following items are to be addressed along with any other areas that the school identifies as needing revision.

1. Ensure that the assessment instrument and the rubrics are clearly aligned to the outcomes.
2. Rewrite the OAP to measure one outcome per ISLO. For example:
 - Update BSBA ISLO #1 to choose between “business management skills” and “professional administration”
 - Update BSBA ISLO #3 – “foster improvements in management systems, processes, and organizations”
 - Replace BSBA ISLO #4 with the text reflected as ISLO #4 on the Addendum.
 - MBA ISLO #3 addresses the business environment whereas the rubric specifies only the internal organization perspective. Update the rubric to also address the business environment.

Observations

Observations are suggestions for further quality enhancements that the Board of Commissioners believes would be helpful for you in achieving excellence in business education but are not required for compliance with the IACBE's Accreditation Principles. Action on observations is optional, and reporting is not required.

The Board of Commissioners recommends the business unit review the wording in the following rubrics:

- MBA ISLO #2 for “exceeds expectations” may have a typo that should read “detailed and conscientious review of raw survey data”.
- MBA ISLO #3 for “exceeds expectations” may have a typo that should read “detailed and conscientious review of root cause”.
- MBA ISLO #4 for “exceeds expectations” may have a typo that should read “detailed and conscientious review of root cause”.
- The “does not meet” column on BSBA rubric should reflect “undergrad” instead of “grad”.

Accreditation represents a continuing relationship between an institution and its accrediting organization. Specialized program accreditation by the IACBE is dependent upon your institution remaining (i) in good standing with your institutional accrediting body and (ii) in compliance with the IACBE's Accreditation Principles and Policies.

Your Approved Period of Accreditation is: April 2, 2024 – April 30, 2031

In addition to the annual compliance reports, all accredited members of the IACBE are required to submit an Interim Quality Assurance Report (IQAR) during their period of accreditation. The IQAR for the School of Business and Technology will be due by November 1, 2027. For more information on these reports, please refer to the IACBE website under Accreditation > Compliance.

The following language must be used on the School of Business and Technology homepage, where “[status page](#)” is a hyperlink to your IACBE status page at <https://iacbe.org/memberpdf/AspenUniversity.pdf>

The School of Business and Technology at Aspen University has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. For a list of accredited programs please view our [IACBE Member status page](#).

If the list of accredited programs is provided in other official print publications, the following notice pertaining to your accreditation status with the IACBE must be used.

The School of Business and Technology at Aspen University has received specialized accreditation for the following business programs through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations and delivery modes for program offerings are at the sole discretion of the Member.

Business Programs
Master of Business Administration
Bachelor of Science in Business Administration

As a reminder, within 30 days of the date of this letter, those granted First-Time accreditation are required to come into compliance with the two IACBE annual reporting requirements: update and publish the Public Disclosure of Student Achievement, and submission of the WebPath Notification form.

1. Each Academic Business Unit must publicly report at least one IACBE-approved student achievement measure on an annual basis for each IACBE accredited program. The disclosure must include results, and the business unit's expectation for those results, from the most recently concluded academic year. A template to the student achievement disclosure form is provided on the IACBE website: <https://iacbe.org/accreditation/compliance/public-disclosures/>
2. Once the updated disclosure is posted to your website, you are required to submit the Web Path Notification Form that informs the IACBE of the path that a member of the general public would take to get to 1 – the updated Public Disclosure of Student Achievement, and 2 – any statement of IACBE-accreditation published on the institution's website. The form is provided on the IACBE website at <https://iacbe.org/accreditation/compliance/web-path-notification>

More information on these requirements can be found in the Member Resource section of the IACBE website.

The School of Business and Technology will be publicly recognized for achieving accreditation for these programs at the 2025 IACBE Annual Conference and Assembly Meeting to be held in Indianapolis, Indiana, USA on April 1-3, 2025. We very much look forward to seeing you there.

We encourage the business faculty in the School of Business and Technology to be actively involved in the IACBE's professional development programs and activities, including participation in the IACBE's Annual Conference and Assembly Meetings, regional conferences, and workshops, and serving as site-visit team peer reviewers.

If you have any questions or if we can be of assistance, please feel free to contact your liaison, Cecilia Livengood, at clivengood@iacbe.org, or 913-631-3009.

Sincerely,



Sharon Beaudry, Chair
Board of Commissioners

c: Dr. Joanne Weiss, Provost