

ASSOCIATE DEAN FOR ACADEMIC AFFAIRS

College of Saint Mary in Omaha, NE invites applications and nominations for the position of Associate Dean for Academic Affairs to begin on or before September 1, 2009.

College of Saint Mary (CSM) is a private, Catholic university dedicated to the education of women in an environment that calls forth potential and fosters leadership. The University was founded by the Sisters of Mercy. It offers students an opportunity to develop their strengths and potential through excellent academics that combine professional and career preparation with a strong foundation in the liberal arts. CSM has the only all women's undergraduate college in a five-state area and is one of 60 in the United States. CSM is located on 25 acres in Omaha, Nebraska and is only minutes from a thriving downtown that boasts ample opportunities to experience art, theater, music, cultural events, beautiful gardens and a world-renowned zoo.

The Associate Dean reports to the Vice President for Academic Affairs and assists the Vice President in the overall leadership and management of undergraduate and graduate academic programs. The successful candidate should provide evidence of leadership within an academic setting, strong project management skills, excellent oral, personal and written communication, commitment to professional development, demonstrated achievement in a collaborative environment, a commitment to Catholic education and an ability to work with diverse faculty and students.

Qualified applicants will possess a doctorate or terminal degree in their discipline and academic experience appropriate for appointment at the associate or full professor level.

Application review will begin immediately and continue until the position is filled. To apply, send a letter of application addressing how the candidate's experience matches the position requirements, curriculum vitae, three confidential letters of recommendation, and the names, titles and contact information for an additional 5 references to: Cassandra Bailey, Office of Academic Affairs, Associate Dean Search, College of Saint Mary, 7000 Mercy Road, Omaha, NE 68106. College of Saint Mary is an equal opportunity employer.